

**DAV PUBLIC SCHOOL, SUNAPAL, BADAMBA, CUTTACK**  
**INSTRUCTIONS FOR NEW ADMISSION IN 2022-2023**

1. Admission form will be available in the school (9.00 am to 1 pm) on cash payment of Rs 500.00 (Rupees Five Hundred Only) from 05.02.2022.
2. All requirements as stated in the admission form should be attached to the form before submission.
3. The form should be filled in CAPITAL LETTERS only.
4. Birth Certificate /T.C must be with Correct D.O.B and there should be no spelling error in the name of the child & parents.
5. T.C Counter signed by the competent authority is essential to take admission for std. II onwards.
6. The monthly school dues must be paid before 25<sup>th</sup> of the current month in SBI, Badamba branch to the a/c no 36311453952. In case of defaulter, a penalty of Rs 100.00 for 1<sup>st</sup> month and Rs 20 for every subsequent month will be charged.
7. For new entries, 2 months dues will be deposited in advance along with admission fee.
8. In case, anyone is found defaulter for the payment of school dues for a quarter, the name of the child will be struck off and he/she will be readmitted with a penalty.
9. Issue of T.C will be made after the clearance of all dues up to the month T.C applied for.
10. All original documents are essential at the time of admission.
11. Cast certificate /EWS Certificate both as applicable, must be presented at the time of admission and a photocopy will be submitted.
12. Candidates seeking admission to reserve category have to furnish relevant documents as proof to avail the facility.
13. Students those who want to avail bus facility have to fill up the required form and abide by the rules of School Transport Norms.

14. **MONTHLY DUES OF THE SCHOOL**

**NEW ADMISSION**

(a) LKG&UKG: Rs 1850.00

New Admission fee: Rs 15000.00

(b) Std I to V: Rs 1920.00

(c) Std VI to VII: Rs 2000.00

(d) Std VIII to X: Rs 2100.00

(e) Caution Money (Refundable): Rs 1000.00 (Onetime payment) will be collected from each student.

**PRINCIPAL**